



*Welcome to your
Wedding at
Southview Church*

On behalf of Southview Church, we want to congratulate you on your engagement and thank you for considering us for your wedding ceremony. We believe that great marriages don't just happen and we are honored to help you make the commitment and build a healthy, Christ-centered marriage. May God richly bless you as you begin your life together.

A pre-requisite of having your wedding at Southview Church is a marriage preparation course. We have a program that takes 4-6 months to complete with a volunteer mentor couple. If you decide that your wedding is coming sooner than expected, we can direct you towards other marriage preparation courses that may fit your timeline.

If you have questions, please contact our office at 403-256-4922 or email at info@southviewchurch.com

Venue Spaces

Cardo Hall

Seated Guests	150
Room Dimensions	24'x100'
Ceiling Height	30'

Cardo Hall is a beautifully designed area with exposed beams, skylights and beautiful stonework. Walking down the aisle, you will be surrounded by natural light from all sides. A walkway across one end of the area offers a picturesque view for video and photos as they look down on the area.

This space includes a sound system, stage and a black or white backdrop



Fireside Circle

Seated Guests	100
Room Dimensions	24'x24'
Ceiling Height	30'

Our Fireside Circle offers a perfect spot for an intimate wedding. With an abundance of light, your wedding party will gather around the fireplace, which features a floor to ceiling stone feature. Turn on the fireplace to feel the warmth, but also have an intimate moment.

This space includes a sound system.

Worship Centre

Seated Guests	900
Room Dimensions	82'x122'
Ceiling Height	30'

Our Worship Centre is our largest room. This room offers full audio and visual system, three screens, a grand piano, and an opportunity for a grand entrance through our double doors down a centre aisle. The stage is large enough to accommodate your wedding party and decorate with personal touches to make your day special.

We have a minimum 400 seat set-up.



Rental Costs

Cardo

Rental fee: \$1800

Includes black or white
backdrop and stage

Fireside Circle

Rental fee: \$1400

Includes black or white
backdrop

Worship Centre

Rental fee: \$4750

Included with your rental

- Ceremony rehearsal in ceremony space the day before
- Bridal Suite and Groomsmen Room
- Set-up and tear down of Southview furniture and equipment
- Signing table with black or white linen
- Tech support for rehearsal and ceremony
- Wedding Coordinator for rehearsal and ceremony
- Time for decorating the space

We do not host food receptions; a receiving line may be arranged immediately following the ceremony.

Deposit

A damage deposit of \$500 and a booking hold of \$500 is due upon signing of the agreement by both parties to confirm your booking. The remaining balance is due no later than the rehearsal day.

Cancellation of your rental

Wedding bookings cancelled less than 2 weeks prior to the wedding date will only be refunded the damage deposit. If a wedding is cancelled a 30 days before, you will receive the damage deposit and half of the booking hold back.

Weddings at Southview Information

Marriage Preparation Course

A prerequisite of having your wedding at Southview church, and/or having a Southview Church pastor officiate your wedding is a Marriage Preparation course. We offer a program that takes 4 to 6 months to complete with a volunteer mentor couple.

The cost of Southview Church's marriage preparation course is included in the price.

If you decide your wedding is coming sooner, we can direct you toward other approved marriage preparation courses that may fit your timeline better

Rehearsals and Ceremonies

We can be booked for wedding ceremonies on Saturdays between 8:30am-2:30pm. Any setup and cleanup must be completed within the time slot. Please be aware that when we book a wedding, we do the day before for the rehearsal. If you are requesting a different day for rehearsal, there may be limited availability.

Sound and Lighting

Lighting, sound equipment, and a lighting/audio technician are provided by Southview Church for weddings. This is included in the rental fee. He/She will be in contact in with the couple prior to the rehearsal day to ensure everything is setup and runs smoothly. All of our sound technicians are trained and have experience with weddings.

Music

The wedding couple is responsible for providing music, including musicians, at the ceremony. All sound, lighting and visual requirements must be forwarded to the Booking Coordinator one (1) month in advance of the wedding ceremony to arrange for technical needs.

Officiating Pastors

It is the responsibility of the couple to obtain a Pastor to officiate the wedding.

If you would like a Southview Pastor, we can supply a list of Pastors that are available to officiate. An agreement between you and the Pastor will need to be arranged ahead of time.

We do permit non-Southview Pastors to officiate weddings at Southview Church. Guest Pastors must be credentialed to perform weddings and have current clergy status with a registration number for Alberta. All guest Pastors must be pre-approved by Southview Church.

Weddings at Southview Information Continued

Honorarium for Officiating Pastor

If a Southview Pastor is officiating your wedding, an honorarium should be given to the pastor.

Honorariums are given directly to the pastor following the ceremony. The recommended amount is \$200, but this is to be discussed between the couple and the pastor.

Décor Guidelines

All decorations must be affixed in a manner that does not cause damage to the building.

Glitter, rice, confetti and bubbles are not permitted inside or on the church grounds. Fresh or artificial flower petals are permitted, but must be cleaned up with all other decorations after the ceremony.

All decorations and items brought in with you must be removed from the building the same day as the wedding

Restrictions

The church is closed on statutory holidays (ie Good Friday, Canada Day, Remembrance Day, Christmas Day, New Years Day, etc.). We cannot accommodate your wedding or rehearsal on these days. We also cannot accommodate weddings on weekends before or after Christmas or Easter.

Marriage License

Prior to your wedding, you will need to get a marriage license from any registry office. You must apply together for the license. The license will be completed by you and the Pastor the day of the wedding.

The officiator of the wedding send the Registration of the Marriage portion of the Registration of Marriage/Marriage Licence form to Vital Statistics after the ceremony for registration.

You can request a copy of your marriage certificate from any registry office.

